

**Hays County Emergency Services District No. 9 (HCESD No. 9)**

**Notice of Regular Meeting  
At Kyle Fire Department  
210 W. Moore Street, Kyle, TX 78640  
December 13, 2023 – 6:30p.m.**

**AGENDA**

Notice is hereby given that a meeting of the Board of Commissioners of Hays County Emergency Services District No. 9 will be held on **December 13, 2023, at 6:30 p.m., at Kyle Fire Department, 210 W. Moore Street, Kyle, Tx 78640.**

1. Call to order; establish quorum;
2. Public Comment; In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Board of Commissioners. No formal action, discussion, deliberation, nor comment will be made by the Board of Commissioners. Individual members of the public may speak, address the board for a maximum of three minutes on items not on the current agenda, for a collective total of fifteen minutes.

Members of the public will speak on agenda items after comments are called for by the presiding officer, but before Board discussion and consideration of the item. Individuals of the public may address the board for a maximum of three minutes per person per agenda item, for a collective amount of fifteen minutes per agenda item;

3. Discuss and consider action on minutes of the November 8, 2023 regular meeting;
4. Discuss and consider action on treasurer's report, including the payment of invoices, reimbursements, and status of District's deposit of funds; (C. Sisk)
5. Discuss and consider signing Conflict of Interest Disclosure and Consent letter from The Carlton Law Firm, P.L.L.C. regarding representation of Hays County Emergency Services District No. 9 and Hays County Emergency Services District No. 5 as it pertains to the Administrative and Bookkeeping Services Agreement between the two districts;
6. Discuss and consider Commissioners' terms of office expiring at year end;
7. Discuss required training hours for Commissioners;
8. Discuss and consider attending the annual SAFE-D Conference, scheduled for February 22-24, 2024 at the Irving Convention Center;
9. Discuss and consider submitting required annual report to the Division of Emergency Management through SAFE-D;
10. Discuss and consider action on Administrative and Bookkeeping Services Agreement with ESD5;
11. Discuss and consider Commissioner updates;
12. Discuss and consider action on revised FY 23-24 Budget; (Chief Smith)
13. Receive monthly report from Chief Smith with SMHCEMS regarding emergency operations, response times, call volume, training, management activities, and membership;
14. Discuss meeting of ESD5 and ESD9 subcommittee regarding EMS residency and buildout of KFD station #4 and take action if necessary;
15. Discuss and consider possible action on reimbursing Commissioner Diane Hervol for mileage traveling to/from subcommittee meetings between ESD1 and Hays ESD9;
16. Discuss and consider possible action on Touchstone Services;
17. Discuss and consider potential election to be called for May 4, 2024 or November 5, 2024;
18. Discuss time, place, date, and agenda items for next meeting; and
19. Adjourn.

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A packet containing all supportive documentation for this agenda is available for inspection at the Kyle Fire Department Station No. 1 located at 210 W. Moore St., Kyle, Texas 78640 between the hours of 8:00 a.m. to 5:00 p.m.



Attorney for Hays County Emergency Services District No. 9

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Hays County Emergency Services District No. 9 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call John Carlton, Attorney for Hays County Emergency Services District No. 9 at (512) 614-0901 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program, 1-800-735-2988.

The Board may retire to Executive Session any time between the meeting's opening and adjournment for any purpose authorized by the Texas Open Meetings Act, including but not limited to: consultation with legal counsel (Section 551.071 of the Texas Government Code); personnel matters (Section 551.074) and/or discussion of real estate acquisition (Section 551.072). Action, if any, will be taken in open session.