

**Hays County Emergency Services District No. 9 (HCESD No. 9)**

**Notice of Regular Meeting**

**At Kyle Fire Department**

**210 W. Moore Street, Kyle Tx 78666**

**November 9, 2022 – 6:30p.m.**

Regular Meeting Minutes

1. Call to order, establish quorum:
  - ⇒ The Regular Board Meeting was called to order at 6:34 p.m. and a quorum was established with Commissioners Diane Hervol, Roger Boyd, and Carla Sisk in attendance. Newly appointed Commissioner Raschell Jarden was also in attendance.
  - ⇒ Commissioner Chris Baker was absent for the entirety of the meeting.
2. Public Comment:
  - ⇒ No public comments were offered at this time.
3. Oath and swearing-in of newly appointed HCESD No. 9 Commissioner Raschell Jarden;
  - ⇒ Swearing in was completed by Raschell Jarden, witnessed by the Commissioners, and Oath of Office and Statement of Elected Officer was notarized by Leah Menard.
4. Discuss and consider action on minutes of the October 12, 2022, regular meeting;
  - ⇒ Motion by Diane Hervol, seconded by Raschell Jarden, to approve minutes of the October 12, 2022, regular meeting.
  - ⇒ Motion passed (4 – 0).
5. Discuss and consider action on treasurer's report, including the payment of invoices, reimbursements, and status of District's deposit of funds;
  - ⇒ Motion by Diane Hervol, seconded by Carla Sisk, to accept treasurer's report, including the payment of invoices, reimbursements, and status of District's deposit of funds as submitted.
  - ⇒ Motion passed (4 – 0).
6. Discuss and consider engagement of an auditor to perform the following year audit;
  - ⇒ Motion by Diane Hervol, seconded by Carla Sisk, to enter into engagement and accept audit proposal from Montemayor Britton Bender LLC for audit of FY22.
  - ⇒ Motion passed (4 – 0).
7. Discuss and consider required training hours for Commissioners.
  - ⇒ Discussion held with no action taken.
8. Consider attendance at Texas State Association of Fire and Emergency Services District (SAFE-D);
  - ⇒ Discussion held with no action taken.
9. Discuss and consider action on revised FY 22-23 Budget;
  - ⇒ No discussion held nor action taken.
10. Discuss and consider amending the contract between SMHCEMS and ESD9;
  - ⇒ No discussion held nor action taken.
11. Receive monthly report from Chief Smith with SMHCEMS regarding emergency operations, response times, call volume, training, management activities, and membership.
  - ⇒ Presentation by Chief Smith, Matthew Weinberg, and Pamela Reynolds.
  - ⇒ Discussion held with no action taken.
12. Discuss time, place, date, and agenda items for next meeting(s); and
  - ⇒ HCESD No. 9 will hold a Regular Meeting on Wednesday, December 7, 2022, 6:30 p.m., to be held at San Marcos Hays County EMS, 2061 Clovis Barker, Ste 10b, San Marcos, Tx 78666.

**13. Adjourn.**

⇒ Meeting adjourned at 7:29 p.m.

Respectfully submitted,



Diane Hervol,  
Secretary HCESD No. 9

FINAL