

**Hays County Emergency Services District No. 9 (HCESD No. 9)**

**Notice of Regular Meeting**

**At Kyle Fire Department**

**210 W Moore Street, Station #1, Kyle Tx 78640**

**March 8, 2023 – 6:30p.m.**

**Workshop Minutes**

1. Call to order, establish quorum:
  - ⇒ The Regular Board Meeting was called to order at 6:13 p.m. and a quorum was established with Commissioners Diane Hervol, Raschell Jarden, and Chris Baker in attendance.
  - ⇒ Board member Carla Sisk was absent for the entirety of the workshop.
2. Public Comment:
  - ⇒ No public comments were offered at this time.
3. Discussion regarding training of Board members on FY2023 recurring agenda items;
  - ⇒ Discussion held with no action taken.
4. Adjourn.
  - ⇒ The meeting was adjourned at 6:35 p.m.

**Regular Meeting**

1. Call to order; establish quorum;
  - ⇒ The Regular Board Meeting was called to order at 6:37 p.m. and a quorum was established with Commissioners Diane Hervol, Raschell Jarden, and Chris Baker in attendance.
  - ⇒ Board member Carla Sisk was absent for the entirety of the regular meeting.
2. Public Comment;
  - ⇒ No public comments were offered at this time.
3. Discuss and consider election of officers for Board;
  - ⇒ No discussion held nor action taken.
4. Discuss and consider action on minutes of the January 11, 2023, regular meeting;
  - ⇒ Motion by Diane Hervol, seconded by Raschell Jarden, to accept the January 11, 2023 regular minutes as submitted.
  - ⇒ Motion passed (3 – 0).
5. Discuss and consider action on treasurer's report, including the payment of invoices, reimbursements, and status of District's deposit of funds;
  - ⇒ Motion by Raschell Jarden, seconded by Diane Hervol, to accept the treasurer's report, including payment of invoices, reimbursements, and status of District's deposit of funds as submitted.
  - ⇒ Motion passed (3 – 0).
6. Discuss and consider action on quarterly pledge and investment report;
  - ⇒ Motion by Raschell Jarden, seconded by Diane Hervol to accept the quarterly pledge and investment report as submitted.
  - ⇒ Motion passed (3 – 0).
    - i) Discuss and consider action on change in pledge collateral;
      - ⇒ Discussion held with no action taken.
7. Receive monthly report from Chief Smith with SMHCEMS regarding emergency operations, response times, call volume, training, management activities, and membership.
  - ⇒ Presentation by Chief Smith, Matthew Weinberg, Jim Swisher, and Pamela Reynolds.
  - ⇒ Discussion held with no action taken.

8. Discuss and consider approval of updated resolutions regarding disbursements and authorized signatories;  
⇒ This item will be added to a future agenda and discussed at a later Board meeting.
9. Authorize publication of notice of address of administrative office location;  
⇒ Motion by Diane Hervol, seconded by Raschell Jarden, to authorize publication of administrative office location.  
⇒ Motion passed (3 – 0).
10. Discuss and take action on Texas Comptroller Special Purpose District Financial and Tax Reporting Requirement;  
⇒ Motion by Raschell Jarden, seconded by Diane Hervol, to take action and file the Texas Comptroller Special Purpose District Financial and Tax Reporting Requirement.  
⇒ Motion passed (3 – 0).
11. Review Records Management Program and make changes as appropriate;  
⇒ Discussion held with no action taken.
12. Discuss time, place, date, and agenda items for next meeting(s); and  
⇒ HCESD No. 9 will hold a Regular Meeting on Wednesday, April 12, 2023, 6:30 p.m., at the Hays County San Marcos EMS, 2061 Clovis Barker, Ste. 10B, San Marcos Tx 78666.
13. Adjourn.  
⇒ The meeting adjourned at 7:22 p.m.

Respectfully submitted,



Diane Hervol,  
Secretary HCESD No. 9