

Hays County Emergency Services District No. 9 (HCESD No. 9)
At Kyle Fire Department Station No. 1
210 W. Moore St., Kyle, Texas 78640
March 10, 2021 – 6:30p.m.

Regular Meeting Minutes

1. Call to order, establish quorum:

- ⇒ The Regular Meeting was called to order at 6:32 p.m. and a quorum was established with Commissioners Carla Sisk, Diane Hervol, Chris Baker, and Roger Boyd in attendance.
- ⇒ Commissioner Bruce Schneider was absent for the entirety of the meeting.
- ⇒ President Roger Boyd called for roll call:
 - Carla Sisk – Present
 - Diane Hervol – Present
 - Chris Baker – Present
 - Roger Boyd – Present

2. Public Comment: In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Board of Commissioners. No formal action, discussion, deliberation, nor comment will be made by the Board of Commissioners. Individual members of the public may speak address the board for a maximum of three minutes on items not on the current agenda, for a collective total of fifteen minutes.

Members of the public will speak on agenda items after comments are called for by the presiding officer, but before Board discussion and consideration of the item. Individuals of the public may address the board for a maximum of three minutes per person per agenda item, for a collective amount of fifteen minutes per agenda item;

- ⇒ No public comments were offered at this time.

3. Discuss and consider action on minutes of the January 13, 2021 meeting. No meeting was held on February 10, 2021 due to lack of quorum;

- ⇒ Motion by Diane Hervol, seconded by Carla Sisk, to approve the January 13, 2021 minutes as submitted.
- ⇒ President Roger Boyd called for a roll call vote:
 - Roger Boyd – Aye
 - Chris Baker – Aye
 - Carla Sisk – Aye
 - Diane Hervol – Aye
- ⇒ Motion passed (4 - 0).

4. Discuss and consider action on treasurer's report including the payment of invoices, reimbursements, and status of District's deposit of funds;

- ⇒ Motion by Carla Sisk, seconded by Diane Hervol, to accept the payment of February and March invoices, as submitted.

⇒ President Roger Boyd called for roll call vote:

- Roger Boyd – Aye
- Chris Baker – Aye
- Carla Sisk – Aye
- Diane Hervol – Aye

⇒ Motion passed (4 - 0).

5. Discuss and consider action on implement processes to address issues that arise between meetings, including preferred methods of communication.

⇒ Discussion held with no action taken.

6. Discussion and possible action on implementing process to obtain signatures on District checks;

⇒ Discussion held with no action taken.

7. Receive monthly report from Chief Smith with SMHCEMS regarding emergency operation, response times, call volume, training, management activities, and membership;

⇒ Presentation by Chief Smith, Deputy Chief Swisher, Matthew Weinberg, and Jolind Tays.

⇒ Discussion held with no action taken.

8. Discuss required training hours for Commissioners;

⇒ Discussion held with no action taken.

At this time Board President Roger Boyd moved forward to Agenda Item No.12

12. Discuss and consider attendance at Texas State Association of Fire and Emergency Services District (SAFE-D) Fall Conference, to be held September 15-17, 2021 at the Fort Worth Convention Center, Fort Worth, Texas;

⇒ Discussion held with no action taken.

At this time Board President Roger Boyd returned to Agenda Item No. 9

9. Approve and accept statements and oaths of office for reappointed Commissioners;

⇒ Commissioner Roger Boyd read the Statement of Elected/Appointed Office and Oath of Office.

⇒ Commissioner will sign both forms which will be notarized by Deanna Pickens.

10. Discuss and take action on Texas Comptroller Special Purpose District Financial and Tax Reporting Requirement;

⇒ Motion by Carla Sisk, seconded by Diane Hervol to accept filing of Texas Comptroller Special Purpose District Financial and Tax Reporting Requirement.

⇒ President Roger Boyd called for a roll call vote:

- Roger Boyd – Aye
- Chris Baker – Aye
- Carla Sisk – Aye
- Diane Hervol – Aye

⇒ Motion passed (4 – 0).

11. Review District's Records Management Program and make changes as appropriate;
⇒ Discussion held with no action taken.

Return to Agenda Item Order

13. Discuss time, place, date, and agenda items for next meeting; and
⇒ A Regular Meeting of HCESD No. 9 will take place on Wednesday, April 14, 2020 at 6:30 p.m. with location to be determined per COVID-19 pandemic restrictions.
14. Adjourn.
⇒ Meeting adjourned at 7:30 p.m.

Respectfully submitted,



Diane Hervol,
Secretary HCESD No. 9

RESNATA