

**Hays County Emergency Services District No. 9 (HCESD No. 9)**

**At San Marcos Hays County EMS**

**2061 Clovis R. Barker Rd., San Marcos, TX 78666**

**January 9<sup>th</sup>, 2019 – 6:30p.m.**

**Regular Meeting Minutes**

1. Call to order, establish quorum:
  - ⇒ The Regular Meeting was called to order at 6:34p.m. and a quorum was established with Commissioners Diane Hervol, Carla Sisk, and Roger Boyd in attendance.
  - ⇒ Commissioners Bruce Schneider and Chris Baker were absent for the entirety of the meeting.
2. Public Comment: In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Board of Commissioners. No formal action, discussion, deliberation, nor comment will be made by the Board of Commissioners;
  - ⇒ No public comments were offered at this time.
3. Discuss and consider action on minutes of the December 12<sup>th</sup>, 2018 meeting;
  - ⇒ Motion by Carla Sisk, seconded by Diane Hervol, to approve minutes as submitted.
  - ⇒ Motion passed (3-0).
4. Discuss and consider action on treasurer's report. Including the payment of invoices, reimbursements, and status of District's deposit of funds, as well as review and approve quarterly investment report;
  - ⇒ Presentation of treasurer's report, including payment of invoices, reimbursements, and status of District's deposit of funds by Deanna Pickens in Bruce Schneider's absence.
  - ⇒ Motion by Diane Hervol, seconded by Carla Sisk, to approve treasurer's report.
  - ⇒ Motion passed (3-0).
  - ⇒ Motion by Diane Hervol, seconded by Carla Sisk, to approve payment of invoices as submitted.
  - ⇒ Motion passed (3-0).
5. Receive monthly report from Chief Smith with SMHCEMS regarding emergency operation, response times, call volume, training, management activities, and membership;
  - ⇒ Presentation by Chief Smith, Matthew Weinberg and Jolind Tays.
  - ⇒ Discussion held with no action taken.
6. Approve and accept statements and oaths of office for appointed/reappointed commissioners;
  - ⇒ Discussion held with no action taken.
7. Discuss and consider action regarding election of officers for Board;
  - ⇒ Discussion held with no action taken.
8. Discuss and consider action on contingency plan for approval of monthly bills and invoices and obtaining signatures;
  - ⇒ Discussion held with no action taken.
9. Discuss and consider action on adding Commissioner Sisk as a signator for the District's accounts with Broadway Bank;
  - ⇒ Motion by Diane Hervol, seconded by Roger Boyd, to add Commissioner Sisk to the board's signator card with Broadway Bank.
  - ⇒ Motion passed (3-0).

- 10.** Discuss and consider action on payment plan for reimbursement to SMHCEMS for payment of City of Kyle invoice;  
⇒ Discussion held with no action taken.
- 11.** Discuss and consider action on engagement letter and estimated cost of audit services from Jansen and Gregorczyk, CPA's;  
⇒ Motion by Carla Sisk, seconded by Diane Hervol, to approve the engagement letter from Jansen and Gregorczyk.  
⇒ Motion passed (3-0).
- 12.** Discuss and consider attendance and travel funds with possible action for Texas State Association of Fire and Emergency Services District (SAFE-D), to be held February 7<sup>th</sup>-9<sup>th</sup>, 2019, at Embassy Suites in Frisco, Texas;  
⇒ Discussion held with no action taken.
- 13.** Discuss and consider action on possible Umland Fire and EMS Station;  
⇒ No discussion nor action taken.
- 14.** Discuss and consider action on annexation of territory not included in the district, including election costs and calendar of election deadlines for 2019;  
⇒ Discussion held with no action taken.
- 15.** Discuss time, place, date, and agenda items for next meeting; and  
⇒ The next Regular Meeting of Hays County ESD No. 9 will take place on Wednesday, February 13<sup>th</sup>, 2019 at 6:30p.m. at the Kyle Fire Station No.1 located at 210 W. Moore St., Kyle, TX 78640.
- 16.** Adjourn  
⇒ Meeting adjourned at 7:35p.m.

Respectfully, submitted,



Diane Hervol

Secretary HCESD No. 9